

Principal's Message

To all parents/carers of pupils in Year 7

As the Operational Principal of Penketh High School for the academic year, I am very fortunate to be able to work closely with such a wonderful staff committed to the happiness and progress of your child.

This booklet has been designed to help you support your child and provide you with the information you need to make their journey at Penketh High School a successful one. So that this can be done successfully, communication between the school and all our parents will be of paramount importance as we start the new academic year.

In addition to this booklet you will find important information in our Penketh Charter booklet and our Red Zone Charter on our school website. The Red Zone Charter is a document that outlines the support every member of our school community will provide if your child is at risk of not meeting their target grade in any given subject.

Your child's progress will be communicated to you every half term through our progress reviews and on a weekly basis through Red Zone stickers that will appear in your child's planner. If you see a Red Zone sticker, it will come with clear instructions on what your child needs to do to get back on track. I would also urge you, whenever you see a Red Zone sticker to not hesitate in contacting the relevant subject area through the email addresses you will find on page 3. You can also contact your child's Head of House with any progress concerns using the telephone numbers and email addresses, also on page 3.

Our aim is to help our young people grow into confident, independent learners, with clear aspirations and strong community values. We want them to be willing and able to accept their responsibilities and to apply their learning with enthusiasm, always striving to be the best that they can be.

Your support is essential for this to happen and I thank you in advance for reading the information we have sent out to you.

Best wishes

Judith Wright
Operational Principal

School Term Dates 2016/17

	Date of Closing	Date of Opening
Autumn Term 2016		Monday 5 th September 2016
Half Term	Thursday 20 th October 2016	Monday 31 st October 2016
Christmas Holidays	Friday 16 th December 2016	
Spring Term 2017		Wednesday 4 th January 2017
Half Term	Friday 17 th February 2017	Monday 27 th February 2017
Easter Holiday	Friday 7 th April 2017	
Summer Term 2017		Monday 24 th April 2017
Half Term	Friday 26 th May 2017	Monday 5 th June 2017
Summer Holiday	Friday 21 st July 2017	

School closed to pupils:

Inset Days:

- Thursday 1st September 2016
- Friday 2nd September 2016
- Friday 21st October 2016
- Tuesday 3rd January 2017
- 3x 2 hours sessions (2-4pm) – dates to be confirmed

May Day: Monday 1st May 2017

Walking Day: Friday 30th June 2017

Communication Matters

Attendance

attendance@penketh.warrington.sch.uk

Heads of House

Mackinnon House (Year 7)
Miss Clarke/Mrs Lewis (Learning Mentor)
01925 722298
Mackinnonhouse@penketh.warrington.sch.uk

Owen House (Year 8)
Mr Smith/Mrs Baron (Learning Mentor)
01925 722298
Owenhouse@penketh.warrington.sch.uk

Simmon House (Year 9)
Mrs Lowe/Mrs Baron (Learning Mentor)
01925 722298
Simmonshouse@penketh.warrington.sch.uk

Jarvis House (Year 10)
Mr Hook/Mrs Rudd (Learning Mentor)
01925 722298
Jarvishouse@penketh.warrington.sch.uk

Fazakerley House (Year 11)
Mr Roper/Mrs Rudd (Learning Mentor)
01925 722298
Fazakerleyhouse@penketh.warrington.sch.uk

Email

art@penketh.warrington.sch.uk
business@penketh.warrington.sch.uk
childdevelopment@penketh.warrington.sch.uk
dance@penketh.warrington.sch.uk
english@penketh.warrington.sch.uk

languages@penketh.warrington.sch.uk
learningforlife@penketh.warrington.sch.uk
maths@penketh.warrington.sch.uk
media@penketh.warrington.sch.uk
music@penketh.warrington.sch.uk

geography@penketh.warrington.sch.uk
history@penketh.warrington.sch.uk
ICT@penketh.warrington.sch.uk

pe@penketh.warrington.sch.uk
science@penketh.warrington.sch.uk
technology@penketh.warrington.sch.uk

Important Dates – Year 7

Thursday 17th November 2016
Year 7 Parents meet Form Tutors 4 - 7pm

Thursday 30th March 2017
Year 7 Parents' Evening
Week Beginning 28th March 2017
EPS4 Reviews sent home

Week Beginning 6th June 2017
EPS5 Reviews sent home

Week Beginning 3rd July 2017
Year 7 Residential (3 days)

Monday 17th July 2017
Year 7 Annual Profile Reports go home

Tuesday 18th July 2017
Celebration of Achievement Evening

Governors

Name
Community Governors
Mr G Baxter
Mrs V Briggs
Mr T Gibbs
Mr J D Holmes
Mr S Pennington
Staff Governors
Miss M Bratt
Miss A Jenkins
Parent Governors
Mrs J Dorrington
Mr P Hinds
Mrs L Murdoch
Mrs C Rushton
Mrs J Thelwell
Associate Governors
Mr B Dunne c/o Penketh High School
Mr J Carlin c/o Penketh High School
Mr J Wright c/o Penketh High School
Clerk to Governors
Mrs I A Coates

School Day Times

8.40am	Pupils should be on site
Pupils arriving after 8:45am will be marked as late	
8.45 – 9.05am	Form time/Assembly
9.05 – 10.05am	Lesson 1
10.05 – 11.05am	Lesson 2
11.05 -11.30am	Break
11.30 – 12.30pm	Lesson 3
12.30 – 1.00pm	Lesson 4 (Years 7, 9, 10, 12 &13) 1st Lunch (Years 11 & 9)
1.00 – 1.30pm	Lesson 4 (Years 8, 9, 10, 11,12 &13) 2nd Lunch (Year 7)
1.30 – 2.00pm	Lesson 4 (Years 7, 8 & 11 Year 7 – same lesson as 12.30- 1.00pm,) 3rd Lunch (Years 10 & 8)
2.00 – 3.00pm	Lesson 5
3.00pm	End of School Day Lesson 6 (College Students)
4.00pm	End of Lesson 6

Lunchtime Menus

This Weeks Menu In The Main Dining Room

Week 1

Monday	Tuesday	Wednesday	Thursday	Friday
Spicy Chicken Balti Rice	Traditional Cottage Pie	Traditional Roast Turkey Savoury Stuffing	Pork Meatballs In Tomato Sauce Spaghetti	Bubbly Battered Hoki Peppered Mackerel
Freshly Baked Vegetable Pie V	Cheese & Tomato Pasta Bake V	Cheese & Red Onion Quiche V	Vegetable Curry Rice V	Vegetable Enchiladas V
Bombay Potatoes Sweetcorn Sliced Green Beans Fresh Fruit Salad Tray Bake Cakes	Herby Potato Wedges Tender Heart Cabbage Mixed Vegetables Fresh Fruit Salad Tray Bake Cake	Roast Potatoes Baby Carrots Brussel Sprouts Fresh Fruit Salad Tray Bake Cakes	Spicy Diced Potatoes Fresh Broccoli Cauliflower Florets Fresh Fruit Salad Tray Bake Cakes	Chips Mushy Peas Vegetable Stir Fry Fresh Fruit Salad Tray Bake Cakes

This Weeks Menu In The Main Dining Room

Week 2

Monday	Tuesday	Wednesday	Thursday	Friday
Chicken Tikka Masala Spiced Rice	Freshly Baked Mince Beef & Onion Pie	Traditional Roast Beef Yorkshire Pudding	Chicken & Mushroom Pasta Bake	Bubbly Battered Hoki Peppered Mackerel
Roasted Vegetable Tortilla Stack V	Quorn Tomato & Vegetable Burrito V	Quorn Shepherd's Pie V	Freshly Baked Cheese & Red Onion Flan V	Vegetable Pasta Bake Garlic Bread V
Jacket Potato Wedges Ratatouille Sliced Green Beans Fresh Fruit Salad Tray Bake Cakes	Mash Potato Garden Peas Cauliflower Florets Fresh Fruit Salad Tray Bake Cake	Roast Potatoes Baby Carrots Roast Parsnips Fresh Fruit Salad Tray Bake Cakes	Herby Potato Wedges Baby Sweetcorn Broccoli Florets Fresh Fruit Salad Tray Bake Cakes	Chips Mushy Peas Mixed Vegetables Fresh Fruit Salad Tray Bake Cakes

This Weeks Menu In The Main Dining Room

Week 3

Monday	Tuesday	Wednesday	Thursday	Friday
Spicy Moroccan Lamb	Freshly Baked Chicken & Leek Pie	Traditional Roast Turkey Savoury Stuffing	Beef Lasagne Garlic Bread	Bubbly Battered Hoki Peppered Mackerel
Spicy Vegetable Biryani Naan Bread V	Macaroni & Pesto Bake Garlic Bread V	Cheese & Mushroom Potato Bake V	Vegetable & Cheddar Cheese Frittata V	Spicy Mexican Potato Wedge Chilli Bake V
Braised Sliced Potatoes Baby Carrots Green Beans Fresh Fruit Salad Tray Bake Cakes	Baby New Potatoes Cauliflower Cheese Garden Peas Fresh Fruit Salad Tray Bake Cakes	Roast Potatoes Baby Carrots Tender Heart Cabbage Fresh Fruit Salad Tray Bake Cakes	Herby Potato Wedges Broccoli Florets Sweetcorn Fresh Fruit Salad Tray Bake Cakes	Chips Mushy Peas Baked Beans Fresh Fruit Salad Tray Bake Cakes

V - VEGETARIAN

The following will be available daily:

Freshly made Sandwiches, Wraps Baguettes And Salads Freshly made soup	Jacket Potato or Pasta with a daily topping choice	2 hand held Snack options New range of hot Wraps and Tortillas	Selection Of Freshly Baked Tray Bakes Fresh Fruit
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Attendance

Pupils must, legally, attend school from the ages of 5 to the last Friday of June in the year that they are 16 years old. It is your responsibility as a parent or guardian to ensure that they get a full time education that meets their needs. If your son/daughter is absent from school you will be contacted by the school or by the Local Authority Attendance Officer.

You will be contacted in some form even if your son/daughter is only absent for one day.

ABSENCE

Pupils can only be absent from school if;

- They are too ill to attend
- They have been granted permission in advance from school

If pupils have a long term illness or health condition the school will work with you and your son/daughter in order to offer support.

Term-time holidays

It is not a parental right to take children out of school during term time for a family holiday. Holidays during term time will not be authorised. If pupils are taken out of school for a holiday without permission being granted this will be classed as an unauthorised absence and will contribute negatively to your son/daughter's attendance.

WE NEED YOUR SUPPORT

Parents of pupils whose attendance reaches an unacceptable level without good reason, usually a figure below 95%, can be subject to a variety of legal powers issued by the local authority's attendance officer. These can include;

A penalty notice - a fine of £60 rising to £120 if not paid within 28 days. Failure to pay the fine could lead to prosecution. To avoid a penalty notice the school will issue a penalty notice warning letter stating that parents are at risk of being issued with a fine if attendance does not improve.

Prosecution - the school will have no option but to pass the case to the Local Authority Attendance Officer if all other avenues of support to improve your child's attendance have failed.

Parenting Orders - which involve parents/guardians attending parenting classes.

Education Supervision Orders - this allows the local council to intervene in order to support you in getting your son/daughter to school.

School Attendance Order - you will be given 15 days to prove you have registered you son/daughter for another school or that you are providing them with adequate home tutoring.

SUPPORT

If you have trouble getting your son/daughter to school or they refuse to attend, the school will support you in developing strategies to improve their attendance. This could include meetings with school staff or the Local Authority Attendance Officer, addressing issues that are preventing attendance at school or a contract between the school and parents/guardians. If you are reluctant to engage or refuse to strive to improve the attendance of your son/daughter you could be prosecuted.

WHAT CAN YOU DO?

Any absence your child has will affect their percentage attendance figure, even if this is something like a medical appointment. We have 2 sessions per day in school, AM and PM, and a register will be taken for each of these sessions. Each session is worth 5% of a pupil's weekly attendance, so if a pupil has one full day off school their weekly attendance would be 90%. If a pupil had 90% attendance over a school year, this would amount to 4 weeks absence from school; whilst 80% attendance across years 7-11 would amount to 38 weeks absence - an entire school year! If a pupil is late for school in the morning and miss their AM register, this would be classed as missing 5% of their week. Pupils need to be in on time each morning in order to not adversely affect their attendance figure. Pupils must be in school before the 8:45am bell.

A pupil's attendance will directly affect their achievement in school. Evidence shows that a pupil's progress and attainment is affected if their attendance falls below 95% and statistics show that if pupils miss just 17 days of school their GCSE attainment is likely to drop by an entire grade.

- We would appreciate it if you consider the following in order to ensure that your son/daughter has excellent attendance;
- Try and make medical appointments outside of school time
- Contact the school in advance if you know your child will be absent for whatever reason
- Provide the school with medical notes or medical letters of appointment times
- Issue pupils with a note to explain absence on their return to school
- If you have any concerns or are aware of any barriers preventing pupils from attending, e.g. not enjoying a lesson or a bullying issue, inform their form tutor
- Take holidays outside of term time

- Be aware of your child's current attendance this is recorded in their planner regularly and recorded on each progress review at the end of each term
- Ensure pupils arrive on time to school each day.

Registration & Punctuality

Registration

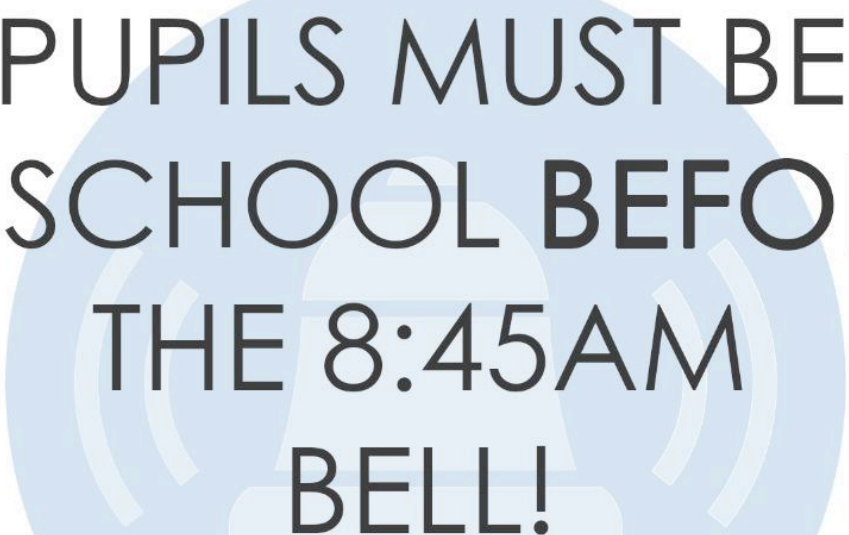
Registration takes place in Form at 8:45am. After this time a student will be marked late in the class register. Arrival after 9:05am is legally recorded as an unauthorised absence unless there are legitimate reasons that have been provided by parents/carers.

What if my child is ill?

If your child is ill please telephone school reception on 01925 722298, select option 1 and follow the instructions.

If you have not phoned in and your child is not in school, an automatic text message will be sent to you to alert you to the fact.

Punctuality



PUPILS MUST BE
IN SCHOOL BEFORE
THE 8:45AM
BELL!

Every minute counts!

5 minutes late every day - 3 days lost
15 minutes late everyday - 10 days lost

If your child is late to school you will be informed by text message. You will be informed in writing if your child is persistently late to school and your child will be expected to make up the time they have missed.

Child Protection & Safeguarding

Penketh High School fully recognises its responsibilities for child protection. Our policy applies to all staff, governors and volunteers who work in the school.

At Penketh High School we:

Ensure we practice safe recruitment in checking the suitability of staff and volunteers who work with children

Raise awareness through assemblies of child protection issues and equip children with the skills needed to keep them safe

Appropriately train staff on how to identify and deal with pupils who they suspect may be at harm and ensure that this is updated

Put in place policies and procedures that will help identify and report suspected cases of abuse

Ensure pupils feel safe and are supported by school in order for them to be happy and develop their learning

Support pupils at school who are Children in Need or on a child protection plan

Work closely with outside agencies and the authority in order to give our pupils the best possible care

Make available a copy of our Child Protection Policy. The school has a dedicated Safeguarding Team to ensure that effective safeguarding and child protection procedures are firmly embedded

The school is committed to ensuring the welfare and safety of all our children. We believe that pupils have a right to learn in a supportive, caring and safe environment

Our staff are vigilant and are trained to spot signs that suggest a pupil may be in distress and are confident in following the procedures to avert and alleviate problems

The school's designated safeguarding member of staff is Assistant Principal, Mr. Swain. You can also contact Mrs. Wright and Mr. Dunne. All concerns related to child protection or safeguarding should be raised directly with these staff.

Penketh Charter

Please read our full Penketh Charter. This is available on the school website for your information. The Charter explains how all members of our school community will help your child to make progress.

So that all pupils can be the best they can be and make at least four levels of progress over five years from Year 7 to Year 11 at Penketh High School...

PUPILS

We Will...

Believe that almost anything is possible with hard work and dare to dream about what we are capable of achieving

Work towards achieving at least four levels of progress (4LP) from Year 7 to Year 11 in all subjects

Know what our targets are in all our subjects for the end of each year

Attend school every day, arrive on time in the morning and be on time to every lesson

Look smart at all times because looking smart tells everyone we're serious about achieving

Bring the correct equipment to school each day

Complete all classwork and homework that is set

Treat everyone with respect

Respect our school environment, resources and equipment.

PUPILS

We Require...

Our teachers to be ambitious about what we can achieve

Our teachers to tell us what we need to do to improve

The level or grade we should be working towards at the end of each term

Help and support if we are not on track to make 4LP

Our work to be marked regularly with relevant comments on what we can do to improve

Exciting classrooms to work in

Our teachers to be on time to lessons and have high attendance

So that all pupils can be the best they can be and make at least four levels of progress over five years from Year 7 to Year 11 at Penketh High School...

PARENTS

We Will...

Ensure all children arrive to school on time
Ensure our children attend school every day
Ensure our children arrive looking smart every day, following the school dress code and wearing full school uniform
Ensure our children bring the correct equipment to school each day
Encourage and support our children with their homework and ask for help when needed Encourage and support our children to be involved in extra-curricular activities and attend additional examination support sessions
Review the school planner at least once a week and use it as a primary source of communication with the relevant form tutor and/or subject teacher
Identify any concerns we have with regards our child's progress to the school at the earliest opportunity
Attend parents' evenings for an update on how our children are making progress towards 4LP in all their subjects

PARENTS

We Require...

Early contact from subject teachers if my child is in danger of underachieving
Effective communication and a prompt response from the school whenever necessary Information about the curriculum and learning expectations
Accurate information with regards to additional examination support sessions
Guidance on how we can support our children's revision at home
Information on appropriate resources we can access that will support our children making 4LP
Useful and prompt feedback from teachers identifying how we can support our children's progress

A clear homework timetable that identifies when homework needs to be handed in A website that promotes effective communication between parents and the school.

Uniform

Boys Uniform

- Black blazer and Badge
- Black tailored school trousers (not canvas trousers or jeans)
- White shirt
- Black V-necked jumper (optional) Black leather shoes (not trainers)
- (Shoes must be completely black and must not include coloured logos, soles or laces)
- House tie

Girls Uniform

- Black blazer and Badge
- Graphite tartan tailored knee length skirt (available from the School Uniform shop or Black tailored school trousers (not canvas trousers or jeans)
- White Shirt
- Black V-necked jumper (optional)
- Knee length black socks or black opaque tights (over the knee socks are not to be worn in school)
- Black leather shoes (not trainers)
- (Shoes must be completely black and must not include coloured logos, soles or laces)
- House tie

Uniform

Additional Information

- Nail varnish is not to be worn in school and make-up should be kept to a bare minimum. Pupils will be asked to remove any excessive make-up by their House teams.
- Hoodies, gilets, body warmers or other items cannot be used as an alternative to an outdoor coat.
- Bracelets cannot be worn and ear-rings should be studs. Facial piercings are not allowed in school.
- Extreme haircuts will not be allowed in school. This includes colours in the hair and lines/patterns
- Tattoos should not be seen in school.

LRC & Music Lessons

Learning Resource Centre

At Penketh High School we have an excellent Learning Resource Centre with a good variety of fiction and non-fiction books. This pleasant environment also has computers available for students to use. The Learning Resource Centre is open to all students from 8am – 4pm Monday – Thursday.

Music Lessons

Penketh High School recognises the importance and value of learning a musical instrument and the impact it has upon pupil's achievement. At present, we offer the following instrumental lessons:

- Voice
- Percussion/Drums
- Keyboard/Piano
- Guitar
- Bass Guitar
- Brass
- Woodwind
- Strings

Lessons are in school time and are run on a rota system so that pupils do not miss the same time and the same lesson every week. There is a small fee for all instrumental lessons (which is subsidised by the school).

Pupils learning drums, guitar and bass guitar are able to access school instruments in their own time but we do recommend that eventually, they have their own. We do have a library of other instruments that can be borrowed and this works on a first come first serve basis and a contract will need to be completed. If you have been studying in instrument for a while and are developing through graded exams it might be more preferable for you to own your own instrument than borrow a school model.

Pupils are also very welcome to join any of the extra-curricular groups at no cost and is highly recommended. This will enhance your performance/ ensemble and technical skills– as well as being great fun. Ensembles include: Gospel Choir, Chamber Choir, Boys Choir, African drumming Group, Samba Band, Wind Band, Ukulele Orchestra, guitar group and Performing Arts group.

For further information regarding provision for instrumental provision, please do not hesitate to contact Mrs A.Paton-Jones (Head of Music) Tuition fees can be found on the school website.

Going for Gold

4LP - Four Learning Pathways

At Penketh High School we recognise and celebrate pupil achievement and progress with our 'Going for Gold - 4LP' reward programme.

Hard work, commitment and progress is rewarded with a 4LP postcard from teachers to pupils to celebrate their achievement in their work and learning and to keep them on track to make 4 levels of progress by the end of year 11.

Pupils collect 4LP postcards to receive their bronze, silver and gold badges:

5 postcards	Bronze certificate and bronze badge
20 postcards	Silver certificate and silver badge
40 postcards	Gold certificate, gold badge and gold tie



The Four Learning Pathways (4LP)
Outstanding progress for all

Behaviour for Learning

Home/School Charter

We believe that our staff, pupils and parents are a community. Our Home/School Charter draws together the key elements of a successful school and parents are asked to support us in ensuring their children make a positive and successful contribution to our school community.

In Lessons

Students are expected to behave in a positive manner which enables teachers to teach and all students to make at least good progress. We ask that all students follow five simple steps to help them to succeed.

- Arrive on time
- Listen
- Be organised
- Allow others to work
- Put your hands up when you want to speak to the teacher.

Around School

Pupils should behave in a positive manner and show respect for others at all times
They should speak politely without using inappropriate language

They should move around the school in a calm and orderly manner following the one-way system

They should respect their environment. There should be no smoking, graffiti or vandalism on the school grounds at any time

They should eat in designated areas and put litter in the bins.

Representing our School

Our students represent our school at all times in the community and we expect the highest standards of conduct. Our students should behave in an appropriate manner on the way to and from school whether they are on public transport, school buses, walking or cycling.

Use of Electronic Mobile Devices

Mobile phones and MP3 players are not to be used in lessons and must be switched off. If a student uses these devices during a lesson they will be confiscated and placed in the school safe until the end of the day. Students can collect their property from reception at 3:00pm.

Extra-Curricular

A wide variety of activities take place regularly after school. These are updated on the school website & vary from term to term.

In addition there are a number of Educational Visits & School Trips on offer to pupils. Below are some of the trips completed this year as well as those planned for next year.

Duke of Edinburgh Award Expeditions – a 1 day practice walk and a 1 night camping trip spread over 2 weekends for pupils from year 9 upwards approx. £100.

Residential in June for Year 7

Pupils earn invites by collecting points awarded for 4LP, attendance and punctuality. This year the residential was for 3 days 2 nights at a cost of £110.

History

Year 10 York - Castle Museum & Dungeons – approx. £20

Year 11 Hitler on Trial – Performance – approx. £20

Year 9 Eden Camp, Yorks – approx. £15

Year 8 Royal Armouries, Leeds – approx. £15

Year 7 Maritime Museum, Liverpool – approx. £10

Performing Arts

This Year we have run a Choir tour to Paris for 3 nights 4 days where the choir perform in Disneyland. The trip costs around £340.

Every other year there is a Performing Arts trip to London. Two nights with two West End shows and two workshops with cast members. This has cost around £280.

Year 8 Faith day in school in July which is free of charge.

Anti-Bullying

We are committed to providing a caring, friendly and safe environment for all children and young people so that they can learn and thrive in a positive and secure atmosphere. Bullying of any kind is unacceptable in our school and communities.

Examples of bullying can include:

- Emotional - (being unfriendly, excluding, tormenting, using threatening gestures) Physical - (pushing, kicking, hitting, punching or any use of violence)
- Racist – (using racial taunts, graffiti, gestures)
- Gender and sexual – (making unwanted physical contact or sexually abusive comments because of, or focusing on, the issue of sexuality)
- Verbal – (name calling, sarcasm, spreading rumours, teasing)
- Disability related (name calling, using gestures, tormenting, threatening because of, or focussing on, the issue of disability or special needs)
- Cyber – (all areas of the Internet such as email and internet chat rooms misuse; mobile threats, text messaging and calls; misuse of associated technology, i.e. camera and video facilities, to deliberately upset someone else).

Should bullying occur, all children and young people should feel able to tell any member of staff so that we can support the victim and challenge the bully.

The school's Anti-Bullying policy may be viewed/ downloaded via the school website.

E-Safety

New technologies have become integral to the lives of young people in today's society, both within schools and in their lives outside school. The internet and other digital and information technologies are powerful tools which open up new opportunities for everyone. School and parents must work together to ensure that young people are able to use the internet and related communications systems appropriately and safely.

We display the following information in each classroom to help learners to understand the risks as well as the benefits of the internet and social media.

Keep your personal information safe. Never upload anything that could be used to reveal your identity. This includes your address, email address, phone number, school or clubs that you attend, parents' workplace or photos of you in uniform that might help someone find you. Check your privacy settings on social networking sites.

Protect your password, don't share this with friends!

Not everyone online is who they say they are. Don't 'friend' anyone that you don't know in the real world without checking with a parent. Never agree to meet anyone that you only know online. Don't open emails or attachments from people that you don't know.

Think carefully before uploading or sending photos. Once you have uploaded a photo of you, or anyone else, you have lost control of it forever!

Only click on links that you feel that you can trust. Ask a trusted adult if you feel unsure or if you see anything online that makes you feel uncomfortable.

Parents and young people should talk regularly about their internet use and social networking. Please don't forget that your children can help you to ensure your e-Safety too!

The following documents are available on the school website: E-Safety Policy (full); E-Safety Policy (summary); Parents' Guide to E-Safety.

School Curriculum

School Curriculum

Below is the programme of study for Year 7. Pupils across years 7 and 8 will have a set programme of subjects. At the end of year 8 pupils will choose what subjects to study alongside their core subjects, before taking their GCSE examinations in Year 11 at the end of a 3 year Key Stage 4.

Year 7 Curriculum		Year 7 Weekly Homework Schedule	
Subject	Number of Hours/ 2 weeks	Subject	Homework set each week
Art & Design	1	English	2 x 30 mins
Drama	1	Maths	2 x 30 mins
English	9	Science	2 x 30 mins
Geography	4	Art	1 x 30 mins
History	4	Geography	1 x 30 mins
ICT	3	History	1 x 30 mins
Learning for Life	4	ICT	1 x 30 mins
Maths	9	Learning for Life	1 x 30 mins
MFL	3	MFL	1 x 30 mins
Music	1		
PE	2		
Science	8		
Technology: Product Design	1		

Homework

Homework is an essential part of a pupil's education which stretches their learning and understanding beyond the classroom and their timetabled lessons. It is a vital tool that allows pupils to enhance their achievement and will have been well planned by classroom teachers as an essential part of their curriculum delivery.

Most of the tasks set will be for completion at home, but some homework tasks may require a pupil to attend a session in school to use specialised equipment or resources. Pupils may also choose to complete homework in school at departmental homework clubs if they find this more convenient.

Show my homework is an online resource which allows parents/pupils to see details of all the homework set and when it is due to handed in. Pupils will be given a login at the start of the year.

Homework should;

- Extend pupil understanding of the work covered in class
- Demonstrate understanding of concepts learnt in class to allow pupils to show progress and understanding
- Enable pupils to develop independent learning and study skills and allow pupils to take ownership over their work
- Develop research skills and encourage pupils to use alternative resources.

Red Zone Charter

Pupils

We Will...

- Accept the support provided by our teachers when we are in the Red Zone.
- Be on time to school in the morning (in school by 8.40am).
- Be on time to all our lessons particularly if we have to travel from one side of the school to the other.
- Attend after school revision sessions.
- Try new ways of revising in preparation for end of topic / unit assessments as advised by our teachers.
- Engage with peer mentors and let them help support us in getting better.
- Bring at least a pen, pencil and ruler to every lesson.
- Write all homework into our planners and complete our homework on time.
- Revise for end of unit tests and periodic assessments.
- Take responsibility for completing classwork to the best of our ability at all times.

Parents

We Will...

- Not hesitate to contact the school if we have any concerns.
- Attend all information and parents' evenings so that if our child is in the **RED ZONE** for any given subject we can support them with the advice and guidance given to us by staff.
- Ensure that we support our children by making sure that they complete their homework on time. This will mean effective monitoring of the pupil planners and adherence to the deadlines that are set.
- Alert school as to any personal reasons for potential underperformance.
- Be available to come into school to discuss any matter with school staff on how best to support our child to improve their progress in any given subject or subjects should they move in the **RED ZONE** or be making no progress in the **RED ZONE**.

This sticker will appear in your child's planner if we need to get them back on track quickly!

