



## eSafety Policy (Summary Version)

*This document is an overview of the detailed eSafety Policy (Extended Version). The full policy is available on the school website; a copy can be made available on request.*

### 1. Rationale:

New technologies have become integral to the lives of young people in today's society, both within schools and in their lives outside school. The internet and other digital and information technologies are powerful tools which open up new opportunities for everyone. The full eSafety Policy has been formulated in association with Warrington Borough Council to ensure that young people are able to use the internet and related communications systems appropriately and safely.

### 2. Definitions:

- **Cyberbullying** is similar to other types of bullying, except it takes place online and through messages sent to mobile phones. Cyberbullies can be classmates, online acquaintances or even anonymous users.

### 3. Aims and Objectives:

The use of these exciting and innovative tools in school and at home has been shown to raise achievement. However, used inappropriately they can put young people at risk. Possible dangers include access to illegal, harmful and inappropriate content; unauthorised access to, loss of or sharing of personal information; cyber-bullying; inappropriate communication or contact with others, including strangers. We aim to support young people, parents and the wider school community in understanding the issues and risks associated with these technologies.

### 4. Implementation:

The effective implementation of this policy covers a number of areas of school life, including:

- **Education- Pupils/students.** Children and young people will be supported in recognising and avoiding eSafety risks through a planned eSafety programme in lessons and reinforcement through the display, and discussion of, key messages in classrooms.
- **Education- Parents/carers/wider community.** The school will provide information to parents/carers and the wider community through newsletters and the school website.
- **Training- Staff.** It is essential that all staff receive eSafety training and understand their responsibilities, as outlined in the Extended Policy.
- **Support systems.** The eSafety Coordinator will ensure that clear systems are in place to support young people in the event of an issue arising. Where necessary incidents will be reported as per the anti-bullying policy, including to external agencies as appropriate.



- **Technical/ legal.** The school's ICT and Communications systems will be managed in accordance with national guidance. Personal data will be recorded, processed, transferred and made available in accordance with the Data Protection Act 1998.

## 5. Monitoring and Evaluation:

The eSafety Coordinator will

- Receive reports of eSafety incidents and will use these to create a log to inform future developments.
- Report regularly to the Principal and the Strategic Leadership Group to discuss current issues and to review incident logs. Changes to policies and procedures may be recommended following such reviews.
- Meet the eSafety Governor regularly to discuss matters relating to the policy and attend Governors' Meetings as necessary to report on the current situation.

## 6. Links:

Many of the risks described in the aims and objectives can reflect situations away from the computer. It is therefore essential that this eSafety Policy is used in conjunction with other school policies. These will include child protection, anti-bullying and positive behaviour. Within the main policy there are guidance sections on, for example, acceptable use of the internet; network and internet security; and personal data. Many pieces of legislation may be considered to have links with this policy. These include the following Acts: Computer Misuse (1990); Data Protection (1998); Freedom of Information (2000); Protection from Harassment (1997); Protection of Children (2003).

## 7. Responsibilities:

- Principal: The Principal is responsible for ensuring the safety (including eSafety) of members of the school community. Day to day responsibility is delegated to the eSafety Coordinator.
- eSafety Coordinator: Rob Lunt (eSafety Coordinator) will ensure that systems are operating effectively (including any necessary training) and that any issues are logged for monitoring purposes. The eSafety Coordinator, will ensure that the school meets the eSafety technical requirements as advised.
- Governors: Governors are responsible for the approval of the policy and for reviewing its effectiveness. This will be done annually by the Curriculum Committee and reported back to the full Governing Body. The eSafety Governor will meet more regularly with the eSafety Coordinator.

**8. Date of Approval:** 14<sup>th</sup> September 2016

**9. Next Review Date:** 14<sup>th</sup> September 2017

(Full eSafety Policy is reviewed annually)