



## **Job Description**

**Job Title:** Assistant Principal - Climate for Learning

**Job Holder:**

**Responsible to:** Vice Principal/Principal

**Level:** Leadership L10 to L14

***To provide strategic leadership of a faculty, ensuring that school priorities, high quality teaching and learning and effective monitoring and evaluation are delivered in order that all pupils achieve to their full potential. To take a strategic lead for Safeguarding and Behaviour***

### ***Shaping the Future***

- Safeguard and promote the well-being of children.
- Working closely with staff, pupils, parents and external agencies.
- Lead the development of a whole school area of development through building a strong awareness of local and national best practice.
- Lead others in creating an ethos within the faculty that supports whole school values and generates collaboration and pride in the quality of work within the faculty
- Initiate school improvement and develop school improvement plans
- To engage with pupils across the year groups providing support for them to overcome barriers to learning in order that they can achieve their full learning and social skills potential.
- Work with families and external agencies.
- To support other leaders and curriculum staff through information, advice and specialist support.

### ***Teaching and Learning***

- Work closely with colleagues in the Senior Leadership Team to identify best practice and provide leadership, guidance and support for all middle leaders within the school to plan, implement and evaluate our school Teaching and Learning Policy.
- Ensure a culture of effective, professional collaboration in order to share good practice and ideas. Identify and develop opportunities for staff development.
- Lead on the development of a climate for learning which promotes and secures good teaching, effective learning, high standards of achievement, good behaviour and discipline throughout the school and which enable teachers to meet the standards set out in the framework
- Monitor and evaluate curriculum areas in order to identify and act on areas for improvement

### ***Managing the Organisation***

- Lead the development of specific areas within behaviour and safeguarding eg achievement, attendance, pupil well-being, particularly in children identified as vulnerable
- Develop an effective whole school Climate for Learning culture; with clear rewards and sanctions
- Lead, manage and co-ordinate the Head of Year Teams in order to ensure a positive Climate for Learning across the school
- Ensure rigorous monitoring of whole school behaviour standards;
- Provision of professional development and support opportunities to ensure the highest standards of behaviour management among staff;
- Motivate and enable all staff (within their specific areas of responsibility) to carry out their respective roles to the highest standard, through high quality continuing professional development based on assessment of needs
- Lead professional development of staff through example
- To support and deputise for the Vice Principal

### ***Securing Accountability***

- Identify pupils at risk and liaise with the appropriate staff and agencies.
- Support pupils in periods of transition.
- Respond to urgent cases, referred by Head of Year Teams, parents and self-referral.
- Liaise with external agencies as appropriate.
- Work proactively with vulnerable children.
- Contribute to raising awareness, both in pupils and staff of behavioural issues (including physical, mental and racial abuse), organising support groups including outside agencies
- Contribute to the Health and Safety of pupils and other staff in accordance with Health and Safety regulations and School Policy.

### ***Developing Others***

- Identify and develop CPD opportunities for staff in relation to strategic responsibilities
- Plan and lead CPD sessions linked to strategic responsibilities
- Contribute to the effective deployment of staff

To undertake any other duties and responsibilities as may be assigned from time to time, which are commensurate with the grade of the job and as set out in the current School Teachers' Pay and Conditions Document (STPCD)